



Barack Obama Green Charter High School
35 Watchung Ave. Plainfield NJ 07060

**BOARD OF TRUSTEES
MINUTES OF THE MEETING
October 25, 2016
7:00pm**

CALL TO ORDER

Mr. Hall called the meeting at 7:05 pm.

Meeting of The Barack Obama Green Charter High School is being convened with adequate notice. Notice of this meeting has been posted in places of public gathering, the school, Star Ledger, and the school website.

ROLL CALL:

PRESENT

Dr. Flores

Mr. Hall

Mr. Hambric

Ms. Pollins

Mr. Pressler

Ms. Simmons

ABSENT

Additionally present at said meeting were Mr. Steven King, Chief Executive Officer, Ms. Bima Baje, School Business Administrator and Iveliz Morales, Board Recording Secretary.



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The Board reviewed the minutes from the September 8, 2016 meeting. A motion to approve the minutes for September 8, 2016 was made by Ms. Simmons and seconded by Ms. Pollins.

Movement of the Board to reside into Closed Session at: 7:37 pm for Personnel Matters.

A motion to move the Board of Trustees into Closed Session was made by Ms. Pollins. This motion was seconded by: Ms. Simmons, and All in Favor by: The Barack Obama Green Charter High School Board of Trustees.

RESOLVED, The Barack Obama Green Charter High School Board of Trustees has agreed to move into Closed Session to discuss Confidential Matters. All matters of the Closed Session of the Board are CONFIDENTIAL and will remain as such until CONFIDENTIALITY is no longer needed.

Movement of the Board of Trustees to return to Open Session: At 7:40 pm a motion to return the Board of Trustees into Open Session was made by Mr. Hall. This motion was seconded by Ms. Pollins and All in Favor by The Barack Obama Green Charter High School Board of Trustees.

GOVERNANCE

None

FACILITIES

SCHOOL OPERATION

Mr. King presented his School Leader's Report for the month of October.

MARKETING/FUND RAISING

None



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SCHOOL HEALTH & SAFETY

None

FISCAL

Ms. Bima Baje presented the Board Secretary’s Report and other fiscal reports for the month ending October 6, 2016. The Board accepted the fiscal reports as follows:

Bills and Claims

Bills and Claims thru October 6, 2016 \$437,118.14

PERSONNEL

Approved Staff Stipends and New Hires

OLD BUSINESS

RESOLUTIONS

- **Resolution 2016-10-01 Be It Resolve**, that the Board of Trustees of BOGCHS, accepts the report of the School Business Administrator and approves the payroll and the payment of bills and claims as follows:

Bills and Claims thru October 06, 2016 \$ 437,118.14

ACCT #		Beginning Balance:	Ending Balance:
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- **Resolution 2016-10-02 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby accepts the Board Secretary's Report for the month ending October 6, 2016.
- **Resolution 2016-10-03 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby accepts the Treasurer's Report for the month ending October 6, 2016.
- **Resolution 2016-10-04 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby accepts the Budget Transfer for the month ending October 6, 2016.

Administrative

- **Resolution 2016-10-05 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby accepts the School Leader's Report for the month of October 2016.
- **Resolution 2016-10-06 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the 2016-2017 BOGCHS Graduation Ceremony to be held at The Union County Performing Arts Center located in Rahway, NJ. To use the facility, the amount requested will be \$3,900. This historic school event will recognize the 2016-2017 BOGCHS for the completion of all requirements needed to graduate.

ACCT # 11-100-190-890		Beginning Balance: \$14,850.12	Ending Balance: \$10,950.12
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- **Resolution 2016-10-07 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the job description for Director of Operations.
- **Resolution 2016-10-08 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the 2016-2017 School Wide Water Testing Plan.



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- **Resolution 2016-10-09 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the 2016-2017 School Wide Pest Control Plan.
- **Resolution 2016-10-10 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the 2016-2017 School Wide Indoor Air Quality Plan.

Instructional

- **Resolution 2016-10-11 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves Ed Markman to be the NCLB coordinator for the 2016-2017 academic year. The amount to be paid is \$7,500, which is paid through the grant. The Federal and Instructional Program Administrator provides leadership, direction, advocacy, focus, guidance, and support to the various Grants received by the district. The Administrator ensures accountability and accuracy of Federal programs; plans, writes and provides budget oversight; documents and monitors programs; ensures compliance with federal and state laws associated with No Child Left Behind (NCLB); provides technical assistance to Title I schools to advance students; ensures schools comply with federal (Title I/Title II) and/or state directives and guidelines; promotes a positive and cooperative working climate for staff; and promotes a student student-centered vision.

ACCT # 231-200-300-000	NCLB Line Program Admin	Beginning Balance: \$4,527.00+2973 carry over	Ending Balance: 0
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- **Resolution 2016-10-12 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the professional development provided by Flexible Technology Integration Method for the 2016-2017 school year in the amount of \$600. BOGCHS



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currently uses the FLEXTIM critical thinking course curriculum for our sustainability and innovation courses which are designed to educate our students about the areas related to sustainability such as the environment, the economy, and equity issues. This course will help students become aware of the issues related to the triple E bottom line [environment, economics and equity].

ACCT # 190-100-500-000	Line 46: 11-190-100-500 (Other purchases)	Beginning Balance: \$28,473.25	Ending Balance: \$27,873.25
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- **Resolution 2016-10-13 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the field trip to to the HBCU College Fair recommended by the Guidance Department. The cost is \$850 for transportation. The HBCU College Fair is being held at Raritan Valley Community College on November 14, 2016 from 7:45am-2:45pm. The purpose of the trip is to allow our seniors exposure to all of the Black Colleges and Universities in one convenient venue. The colleges and universities in attendance promise on site acceptance. This fair falls in line with supporting our college going culture. We hope to have 15-30 students attend.

ACCT # 20-231-100-800	NCLB Line 100-800	Beginning Balance: \$4,897.37	Ending Balance: \$4,047.37
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- **Resolution 2016-10-14 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approves BOGCHS's Safety and Security Plan for the 2016-2017 school year. The purpose of the plan is to provide the school administrators with a quick reference guide to use in a crisis. This guide includes procedures that were designed to deal with a number of crises that can occur in a school.



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- Resolution 2016-10-15 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the hire of two Bilingual Teacher’s Aides for the 2016-2017 School Year. In order to be in compliance with the Bilingual Education Program mandated by the State of NJ, the principal is requesting to hire two bilingual aides that can provide resource support in the areas of Science, History and Health. The salary for each aide will be \$25,000.00 for a total of \$50,000. The state requires that once you have 20 or more students identified as LEP, (Limited English Proficient) you must institute a Bilingual program. The district is free to create a hybrid program if they do not have the means to roll out a full Bilingual program. At BOGCHS we are creating a hybrid program that focuses on the high needs areas which are Math and ELA and then providing language support to the supplemental subjects. [funding for LEP program]

ACCT # 11-190-100-106	Instructional Salaries	Beginning Balance: 0 transfer from 11-140-100-101 50,000	Ending Balance: 0
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- Resolution 2016-10-16 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the purchase of Tablet Carts to store the recently purchased Samsung tablets provided by Accelus, in the amount of \$3,473.97. The purchase of 3 tablet carts will cost \$1,157.99 each for a grand total of \$3,473.97. The carts will house the 100 Samsung tablets that were purchased through the Acellus provider.

ACCT # 11-190-100-610	General Supplies	Beginning Balance: \$20,951.53	Ending Balance: \$17,477.56
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- **Resolution 2016-10-17 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the purchase of textbooks to supplement the ESL program for the total amount of \$347.40. The following textbooks are being requested: 15 Aesop's Fables for \$11.06 each, totaling \$165.90; 15 copies of Fabulas de Esopo for \$12.10 each, totaling \$181.50. This is for the ESL Bilingual program for grades 9-12.

ACCT #	Title III Textbooks	Beginning Balance: \$3,000.00	Ending Balance: \$2,652.50
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- **Resolution 2016-10-18 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the BOGCHS coaches to attend a mandatory coaches clinic for the total amount of \$225. According to the NJSIAA all coaches must take the mandatory NFHS Coaching Fundamentals Course prior to the start of their season. This course will be held at the Bridgewater Marriott on Sunday November 6, 2016 from 12pm - 3pm. The coaches needing this course are Steve Wolf: Basketball and Golf, John Vaneekhoven: Golf, Garrett Johnson : Basketball

ACCT # 11-401-100-500	11-401-100-500 Athletics	Beginning Balance: \$18,500.00	Ending Balance: \$18,275.00
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- **Resolution 2016-10-19 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the student (Infiniti Jones) to enroll in classes at VoTech. Infiniti Jones, who is a 10th grader, attends VoTech's AM session from 8:00 am-10:07 am. The cost to attend the shared time program is \$2,500 per year. The classes she takes are Technical English, Math, Financial Concepts, and Vocational Programs. Once completing the morning session, she is dropped off at BOGCHS at 10:30am which is the beginning of 4th period. The student has a passion for cosmetology but does not wish to attend Plainfield High School in order to participate in the shared time program. Her parents want to keep her in this



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small school setting and still will like her to study cosmetology. The English, Math and Financial Concepts are aligned to her "Tech" she is studying. Those classes are different than the English and Math classes that NJ requires for graduation.

ACCT # 11-190-100-500	Place under other purchase services	Beginning Balance: 17,873.25	Ending Balance: 15,373.25
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- Resolution 2016-10-20 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the HIB school self-assessment. This item needs to be expedited and signed and approved prior to the October meeting. This item must be certified by the state by September 30, 2016. The State required that all Districts, through their School Safety Teams, evaluate the implementation of the Anti-Bullying Bill of Rights Act (ABR) using a Self-Assessment. The Self-Assessment covered eight core elements which addressed all of the ABR requirements for schools. The School Safety Teams were to assign a rating for each indicator based on the criteria and available documentation. Under the Commissioner’s Program, the school grade is a raw score of data and the sum of the ratings for all indicators within each core element on the School Self-Assessment. A minimum score of 50 is required in order to meet all necessary requirements and the maximum score a school can receive is 78.
- Resolution 2016-10-21 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the payment for Uniform States Of America for items used for 2015-2016 BOGCHS Graduation for the total amount of \$4,192.76. The graduations robes that were acquired will be used for this year’s upcoming graduation ceremony and no additional robes should be purchased.

ACCT # 11-190-890		Beginning Balance: \$9,950.12	Ending Balance: \$5,757.36
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- **Resolution 2016-10-22 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the purchase of the following textbooks to supplement the English department: 100 copies of To Kill a Mockingbird (grade 9) for \$8.99 each. The total is \$899.00. 5 copies of Beowulf (grade 12) for \$9.34 each. The total is \$46.70. 20 copies of 1984 (grades 11 and 12) for \$9.99 each. The total is \$199.80. 60 student edition of Holt Mcdougal 12 grade literature books for \$105.95 each. The total is \$6,357. 1 teacher edition of Holt Mcdougal 12 grade literature book for \$158.95. The total amount for all books will be \$7,661.45.

ACCT # 11-190-100-640	Textbooks	Beginning Balance: \$10,633.74	Ending Balance: \$2,972.29
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- **Resolution 2016-10-23 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves a CPR certification class for nurse and BOGCHS coaches that will cost \$155. Mr. John Prudente will conduct a CPR re-certification course for the School Nurse and 3 BOGCHS coaches. Completion of the course will allow our coaches to be in compliance with the NJSIAA requirements and allows our school nurse to be in compliance with requirements set forth by the NJ Dept of Education. Participants will receive a certificate of completion.

ACCT # 11-230-339-000		Beginning Balance: \$6,814.40	Ending Balance: \$6,659.40
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- **Resolution 2016-10-24 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the use of PowerTools. PowerTools will provide content and advisory content support. They will also provide two, 1 day content mapping and planning with the Advisory Leaders. Participants will create concepts maps, outline themes and activities to support the content kits. PowerTools will also provide content kits to help guide the content mapping and planning activities. This will cost a total of \$10,000.

ACCT # 11-190-100-50		Beginning Balance: 27,873.25	Ending Balance: 17,873.25
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- **Resolution 2016-10-25 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the overtime for Ms. Osorio, Ms. Toro and Mr. Young . By giving overtime to Mr. Young and Ms. Toro it will help enhance the cultural, climate and cleanliness of the school. Ms. Osorio will help file documents and organize the enrollment. More specifically, Michael Young was given 27.25 hours [27.25 hr x \$20.65=\$562.71] (9/9/16-9/30/16), Yaneth Toro was given 11 hours, [11 hr x \$15=\$165] (9/9/16-9/30/16), and Leonor Osorio, 7 hours [7 hr x\$19.50=\$136.50] (9/9/16-9/30/16). Mr. Young projected overtime hours will be from 10/1/16-12/21/16 which is 44 days. At 2.5 hours overtime and with a \$20.65 rate, the total will be \$2,271.50.

ACCT # 11-000240-105		Beginning Balance:0 Transfer 3,200 for 11-00240-103	Ending Balance: 0
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- **Resolution 2016-10-26 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the Town Hall meetings to take place at First Unitarian Society of Plainfield Church located on 724 Park Ave, Plainfield, NJ. The cost is \$400 for each visit to the facility, for a total of \$3,200. The dates of Town Hall are 11/04/16, 12/16/16, 1/20/17, 2/17/17, 3/17/17, 4/28/17. The following dates are pending due to MAP Testing [5/19/17 and 6/16/17].

ACCT # 11-000262-441		Beginning Balance:0 13,453.29	Ending Balance: 8,953.29
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- **Resolution 2016-10-27 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the trip to participate in the Sustainability Challenge at Fairleigh Dickinson University (Madison, NJ) on November 3rd, 2016 from 8:00am-2:00pm. There is no



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cost associated for students to attend and breakfast and lunch will be provided. There will be a number of speakers who represent The Institute of Sustainable Enterprise (FDU) and Student Global Ambassador Project, with a focus on Solar Energy Designs and workshops that coincide directly with the BOGCHS’s mission. The programs uses innovative, hands-on learning models to engage youth in active citizenship, while adopting critical, sustainable, and solutions-based approaches to tackling the world’s problems. Any transportation costs will reimbursed to the school.

Operations

- **Resolution 2016-10-28 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the use of ACS Service for the 2016-2017 school year in the amount of \$31,800 (\$2,375 per month). ACS currently manages IT environments for 25+ charter schools in 6 states catering to over 7,000 students. ACS enables schools to innovatively apply technology to scale efficiently and provide end to end infrastructure management and support solutions. ACS will help the BOGCHS to improve student outcome by enabling teachers to focus on student instruction and by helping school administrators to leverage technology in meeting mandatory compliances. ACS will also provide BOGCHS with comprehensive technology infrastructure solutions. They will help the Barack Obama Green Charter High School with IT solutions that will focus on IT Management, maintenance, monitoring, helpdesk consulting, virtual CIO and project management service.

ACCT # 11-000-240-300-000-67	Transfer funds from Salaries	Beginning Balance: 0 transfer from support salaries 11-000-240-103 31,800.00	Ending Balance: 0
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- **Resolution 2016-10-29 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approve the lane rental fee of \$839.44 to be paid to Bowlmor Lanes for the bowling team practice. The lane rental will be for the following dates 11/7/16, 11/9/16, 11/14/16, and 11/16/16.

ACCT # 11-401-100-500		Beginning Balance: 15,023.25	Ending Balance: 14,183.81
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- **Resolution 2016-10-30 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approve the Homecoming Dance for the 2016-2017 school year. There is no cost associated with the party and it will be held at the school from 8:00pm-10:00pm. The homecoming dance is for students to come dressed in formal attire to enjoy a night of good music and dancing.
- **Resolution 2016-10-31 Be It Resolved,** that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the hire of Mary Leonard and Diesha Roach as Substitute Teachers for the 2016-2017 school year at a rate of \$100 per day.



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Resolutions	Flores	Hall	Hambric	Pollins	Pressler	Simmons	Motion	Second
2016-10-01	X	X	X	X	X	X	Simmons	Pollins
2016-10-02	M	X	X	X	X	X	Simmons	Pollins
2016-10-03	X	X	X	X	X	X	Simmons	Pollins
2016-10-04	X	X	X	X	X	X	Simmons	Pollins
2016-10-05	X	X	X	X	X	X	Simmons	Pollins
2016-10-06	X	X	X	X	X	X	Simmons	Pollins
2016-10-07	X	X	X	X	X	X	Simmons	Pollins
2016-10-08	X	X	X	X	X	X	Simmons	Pollins
2016-10-09	X	X	X	X	X	X	Simmons	Pollins
2016-10-10	X	X	X	X	X	X	Simmons	Pollins
2016-10-11	X	X	X	X	X	X	Simmons	Pollins
2016-10-12	X	X	X	X	X	X	Simmons	Pollins
2016-10-13	X	X	X	X	X	X	Simmons	Pollins
2016-10-14	X	X	X	X	X	X	Simmons	Pollins
2016-10-15	X	X	X	X	X	X	Simmons	Pollins
2016-10-16	X	X	X	X	X	X	Simmons	Pollins
2016-10-17	X	X	X	X	X	X	Simmons	Pollins
2016-10-18	X	X	X	X	X	X	Simmons	Pollins
2016-10-19	X	X	X	X	X	X	Simmons	Pollins
2016-10-20	X	X	X	X	X	X	Simmons	Pollins
2016-10-21	X	X	X	X	X	X	Simmons	Pollins
2016-10-22	X	X	X	X	X	X	Simmons	Pollins
2016-10-23	X	X	X	X	X	X	Simmons	Pollins
2016-10-24	X	X	X	X	X	X	Simmons	Pollins
2016-10-25	X	X	X	X	X	X	Simmons	Pollins
2016-10-26	X	X	X	X	X	X	Simmons	Pollins
2016-10-27	X	X	X	X	X	X	Simmons	Pollins



We plant the seeds

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2016-10-28	X	X	X	X	X	X	Simmons	Pollins
2016-10-29	X	X	X	X	X	X	Simmons	Pollins
2016-10-30	X	X	X	X	X	X	Simmons	Pollins
2016-10-31	X	X	X	X	X	X	Simmons	Pollins

Mr. Hall motioned to adjourn at 8:07 pm. Said motion was seconded by Ms. Simmons.

Bima B. Baje, MSA,
Board Secretary